

CITY OF CAYCE

MAYOR
ELISE PARTIN

MAYOR PRO-TEM
JAMES E. JENKINS

COUNCIL MEMBERS
TARA S. ALMOND
EVA CORLEY
TIMOTHY M. JAMES

CITY MANAGER
REBECCA VANCE

ASSISTANT CITY MANAGER
SHAUN M. GREENWOOD

**City of Cayce
Regular Council Meeting
Tuesday, July 7, 2015
6:00 p.m. – Council Chambers - 1800 12th Street
www.cityofcayce-sc.gov**

I. Call to Order

- A. Invocation and Pledge of Allegiance
- B. Approval of Minutes
 - June 2, 2015 Regular Meeting
 - June 8, 2015 Special Meeting
 - June 17, 2015 Public Hearing and Special Council Meeting

II. Presentations

- A. Presentation of Whole Sole Awards
- B. Presentation of Cayce Calendar Photo Contest Winners
- C. Presentation of Lowe's Grant by Ms. Jacqueline Buck with Keep the Midlands Beautiful
- D. Presentation by Cayce Public Safety Foundation to Cayce Public Safety Department
- E. Presentation by Ms. Kara Carmine re 2015 Congaree Bluegrass Festival

III. Public Comment regarding Items on the Agenda

IV. Resolutions

- A. Consideration and Approval of Resolution Approving Law Enforcement Assistance and Support Contract with City of Myrtle Beach
- B. Consideration and Approval of Resolution Approving Multijurisdictional Drug Enforcement Unit Agreement

V. Other

- A. Approval of FY15-16 Memorandum of Agreement between the City of Cayce and the Department of Juvenile Justice's Detention Center

- B. Discussion and Approval of Hospitality Tax Fund Request – Christmas in Cayce and Carols Along the Riverwalk

VI. City Manager's Report

VII. Committee Matters

- A. Approval to enter the following approved Committee Minutes into the City's Official Record
Events Committee – May 14, 2015
- B. Appointments and Reappointments
Zoning Board of Appeals – One (1) Position
Consolidated Board of Appeals – Four (4) Positions

VIII. Council Comments

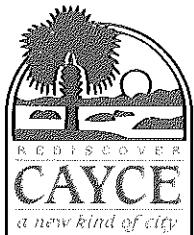
IX. Executive Session

- A. Receipt of legal advice relating to claims and potential claims by the City and other matters covered by the attorney-client privilege
- B. Discussion of negotiations incident to proposed contractual arrangements for a drainage study
- C. Discussion of negotiations incident to a contractual arrangement with SCANA for lighting services for State Street Phase 4
- D. Discussion of negotiations incident to a contractual arrangement for financial services

X. Possible Actions by Council in follow up to Executive Session

XI. Adjourn

SPECIAL NOTE: Upon request, the City of Cayce will provide this document in whatever form necessary for the physically challenged or impaired.

**CITY OF CAYCE**

Mayor
Elise Partin

Mayor Pro-Tem
James E. Jenkins

Council Members
Tara S. Almond
Eva Corley
Timothy M. James

City Manager
Rebecca Vance

Assistant City Manager
Shaun M. Greenwood

**CITY OF CAYCE
Regular Council Meeting
June 2, 2015**

The June Regular Council Meeting was held this evening at 6:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Eva Corley, Tim James and James Jenkins, City Manager Rebecca Vance, Assistant City Manager Shaun Greenwood and Municipal Clerk Mendy Corder. Municipal Treasurer Garry Huddle, City Attorney Danny Crowe, Director of Utilities, Blake Bridwell, and Chief Charles McNair were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the Council Meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order. Council Member James gave the invocation. Mayor Partin introduced Ms. Darlene Walton to lead the assembly in the Pledge of Allegiance. Ms. Walton served in the United States Army Women's Army Corp as a Field Medic/Neuro Psych Technician at Brooks Army Medical Center. She also took care of returning injured soldiers at Ft. Sam Houston, Texas. She was the Adjutant/Finance Officer for Post 130 Cayce Memorial and has been the Commander for the past two years. Ms. Walton served on the Hospital and Vet Benefit Committee for six years and was the State American Legion Representative at Dorn Medical.

Approval of Minutes

Council Member James made a motion to approve the May 5, 2015 Regular Council Meeting minutes and the May 20, 2015 Special Council Meeting minutes as written. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Presentations**A. Presentation of Whole Sole Award**

Mayor Partin asked Mr. Ken Walters, the City's Electrician, to come forward to receive the City's Whole Sole Award. She explained that Mr. Walters was recently asked to install the wiring in two walls that were being moved at City Hall. While working on the new walls, he identified numerous safety hazards in the overhead electrical system that could have resulted in fires and exposed electrical wires. Mr. Walter's dedication to the City and commitment to safety ultimately led to the entire

overhead electrical wiring in the Planning and Development Department being replaced. He exemplifies the work ethic that is expected from all of the employees at the City of Cayce. Mayor Partin thanked him for his resolve in the face of a challenge and his commitment to the safety of his fellow employees.

Public Comment Regarding Items on the Agenda

Ms. Corder advised that no one had signed up for Public Comment.

Ordinances and Resolutions

- A. Discussion and Approval of Ordinance 2015-05 Establishing and Funding an Incentive Reimbursement Grant Program for Façade Improvement for Commercial Buildings – Second Reading

Ms. Vance stated that the creation of a City of Cayce Façade Improvement Grant Program was discussed at the 2014 Strategic Planning Session. Staff has designed the program to retain and attract businesses, strengthen the Knox Abbott and State Street corridors, increase utilization of those commercial buildings, restore economic vitality and enhance property values. This program provides up to \$4,000 in reimbursable grant funds to finance exterior improvements to a property owner or tenant's commercial building that will be aesthetically pleasing and complimentary to local design guidelines or concepts acceptable to the City. Ms. Vance stated that the program is a 50/50 match reimbursement program and shall be administered on a first come first serve basis, until available funding is expended.

Council Member James made a motion to approve Second Reading of an Ordinance to adopt the City of Cayce Façade Improvement Grant Program, accept the Program Policies, and approve funding from the Fund Balance for this program. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

- B. Discussion and Approval of Ordinance 2015-06 Amending Zoning Map and Rezoning Property located at 500 Cayce Avenue, Tax Map Number 005767-01-001 from M-2 to C-4 – First Reading

Ms. Vance stated that City staff has been working with the property owner, Mr. Leo Redmond, to come up with a plan to redevelop the property known as 500 Cayce Avenue. The owner believes the M-2 zoning is too restrictive to plan future use of the property. M-2 zoning permits uses that are manufacturing, for the most part, and a limited number of retail uses. The property is contiguous to property that is zoned C-4.

Ms. Vance stated Ms. Ellen Coffey was in attendance at the Planning Commission meeting and asked Mr. Redmond questions about his current system for draining water from his property and whether that would be affected by this rezoning. Ms. Vance explained that Mr. Redmond stated that he currently had no plans to change the building.

Ms. Vance stated that the Planning Commission considered the request for rezoning at its regular meeting on May 18, 2015. The rezoning request was opened for public comment. There were no members of the public present to speak in favor or against the request. The Planning Commission voted unanimously to recommend rezoning the property. She stated that the requested zoning will be in compliance with the Comprehensive Plan.

Council Member James made a motion to approve First Reading of an Ordinance to rezone 500 Cayce Avenue from M-2 (Heavy Industrial) to C-4 (Highway Commercial). Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

C. Consideration and Approval of Resolution Approving Law Enforcement Assistance and Support Contract with City of Myrtle Beach

Mayor Partin asked that the Resolution be postponed until Chief McNair and the City Attorney can get more information regarding the Automatic Aid Agreement. She explained that postponing it would not affect anything since this year's event had already taken place.

Council Member Jenkins made a motion to postpone approval of the Resolution approving the Law Enforcement Assistance and Support Contract with the City of Myrtle Beach. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

D. Consideration and Approval of Resignation of Council Member Timothy M. James

Mayor Partin read Council Member James' resignation letter. See letter attached. Mayor Partin stated that Council Member James is a good example of someone serving on Council for all the right reasons. She stated that he puts City above self as evident in the fact that he did not want to leave his District without representation so he will remain seated on Council until the next Council Member is sworn in.

Mayor Partin explained that Council Member James' resignation is official immediately and filing opens at noon on June 19, 2015 and closes at noon on June 29,

2015. Ms. Vance explained that with Council's acceptance of Council Member James resignation letter filing would open on the dates Mayor Partin mentioned and the election will be September 1, 2015.

Council Member Almond made a motion to accept Council Member James' resignation. Council Member Jenkins seconded the motion which was approved by roll call vote.

Council Member James stated that it has been his absolute honor to serve the citizens of the City of Cayce. He stated that the decision to resign was not easy but he genuinely felt that God would not send one somewhere without equipping them to go there. He stated he also felt God equips you through life with something he has in mind for you. Council Member James stated he would not allow his seat to go vacant and will be there until someone is elected. He stated he will continue to have a residence in the City and will always be available to assist anyone.

Council Member James thanked the City Manager and staff. He stated that the City is so fortunate to have the staff it has and fortunate to have a community of citizens that support staff. He stated that when there is a unity among leadership and they have the right desires in place then magic can happen. Council Member James said that magic is happening in the City of Cayce because of the leadership of Mayor and Council.

E. Approval of Resolution Declaring a Vacancy on Council and a Special Election to Fill the Vacancy and Advising of Filing Dates

Council Member Almond made a motion to approve the Resolution declaring a vacancy on Council and a Special Election to fill the vacancy and advise of the June 19, 2015 through June 29, 2015 filing dates. Council Member Corley seconded the motion which was approved by roll call vote.

F. Approval of Ordinance 2015-07 to Adopt an Annual Budget for the City of Cayce for FY15/16 – First Reading

Council Member James made a motion to approve the Ordinance to adopt an annual budget for the City for FY15/16 on First Reading. Council Member Jenkins seconded the motion. Council Member James explained that months of work and many Special Council Meetings have been held to discuss the FY15/16 budget. He stated that it is a good budget and he feels good about where the City is because of the years that have led up to this. He stated that the City doesn't have everything it wants in the FY15/16 budget but has everything it needs.

Mayor Partin stated that if you look at the City as a business she feels that the City offers a better product for a lower price. She explained that there is a \$1.50 increase in Residential Sanitation Fees to continue the City's five year plan to make the Sanitation Department self-sufficient. This increase makes the sanitation bi-monthly fee \$10.50.

Mayor Partin stated that citizens in Cayce pay approximately \$70.00 less in property taxes than their neighbors in West Columbia (based on a \$100,000 house). She explained that water and sewer rates are increasing by approximately \$1.00 a month and millage will increase by approximately \$.50 a month.

Ms. Vance stated the total increase for the City's citizens is \$3.06. She commended Council for making the decision to have a 2% Hospitality Tax. She explained that \$605,000 of Hospitality Tax Funds have been transferred to the General Fund to pay for all costs associated with the Museum, operation and maintenance costs for the City's Parks and pay for some of the capital improvements needed in the General Fund. Mayor Partin called the question and the motion to approve the Ordinance passed unanimously by roll call vote.

Other

A. Discussion and Approval of Hospitality Tax Fund Request – River Alliance Phase 3 12KHP Interpretive Program

Ms. Vance explained that the River Alliance has been assisting the City with the development of the 12,000 Year History Park. This request is for part of the interpretative packages for the park. She stated they are requesting \$32,900 in hospitality tax funds.

Mayor Partin stated that the Girls on the Run 5K organizers told all the participants of the run that if they took their 5K bib to a Cayce restaurant they would receive 10% off their meal. She stated she would like everyone who receives hospitality tax funds to be required to do something similar to this so there will be a direct tie to the City's restaurants.

Mayor Partin also asked Mr. Mike Dawson to come to a future Council Meeting to update Council on the status of the park. She would like to know the status of the interpretative program and how many people are attending the tours.

Council Member Jenkins made a motion to approve the River Alliance's request for \$32,900 in hospitality tax funds. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

B. Discussion and Approval of Hospitality Tax Fund Request – Native American Cherokee River Festival

Ms. Vance stated that \$16,177 in hospitality tax funds has been requested for the Native American Cherokee River Festival. She stated that the festival is in its fifteenth year and is currently held in Granby Gardens Park. Ms. Vance stated that it is important to ensure that each event is awarded funds that are comparable to the amount of people predicted to attend the event. For example, Tartan Day South was given \$18,000 in Hospitality Tax Funds and 10,000 people attended the event. The Native American Cherokee River Festival is requesting \$16,177 and are predicting 3,000 people will attend. She explained that one of the goals when giving an event funding is that it will help increase the attendance and more people will visit the City's restaurants.

Council Member Almond stated it appears that the amount requested will fund the entire Festival and asked how it was funded in the past. Ms. Laura Bailey, a representative of the Festival, stated that in 2014 they only received \$1,700 in Accommodations Tax Funds and in 2013 they received \$3,000 in Accommodations Tax Funds. She explained that they plan to use the Hospitality Tax Funds to have vendors from all over the nation and expand their marketing plan.

Council Member James made a motion to approve the request for \$16,700 in Hospitality Tax Funds for the Native American Cherokee River Festival. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. Council Member Jenkins asked that anyone who receives Hospitality Tax Funds be required to list the vendors that they will be using at their event. Ms. Vance stated that before anyone is reimbursed with Hospitality Tax Funds they have to submit a report with receipts detailing what they money was spent on.

City Manager's Report

Ms. Vance stated that staff has been applying for grants for the new park in Riverland Park and the City was recently awarded a \$10,000 grant by Lowe's. The Keep America Beautiful/Lowe's grant will provide funding for the new Cayce Trailhead Park. She explained that playground equipment and benches for the park will be purchased with the grant monies along with equipment for the Parks Department. She stated that the Lowe's Heroes Employee Volunteers are also going to do a volunteer day in the park.

Ms. Vance stated that the City has also been awarded grant monies from Keep the Midlands Beautiful which will be used for landscaping in the park in Riverland Park. Staff is also applying for grant funds from CSX for the actual structure on the property. She stated that she misspoke at the last Council Meeting regarding when the construction would start at the new park. She explained that there is a thirty day protest

period where any vendor that is not awarded the job can protest. Ms. Vance stated that the thirty day period is up and the pre-construction meeting is June 10, 2015 and the contractor has ten days from that date to begin work and sixty days to finish the base bid.

Ms. Vance stated that the City was awarded \$250,000 in grant monies to make improvements to Guignard Park. The City will match these funds with TIF Funds and in-kind work. The park will be made ADA accessible and the picnic shelters and picnic tables will be redone and the creek will be shored up. Staff will begin the City's portion of the work in July or August and the entire project will take approximately three to four months. Guignard Park will be closed during that time but will be much improved when the project is finished.

Ms. Vance stated that it is storm season and reminded the assembly to check the City's website for park closures since trees often fall in the parks during a storm. Council Member Jenkins asked if the trees that fell recently were dead. Ms. Vance stated she wasn't sure about the recent trees but stated that staff does a good job of cutting down dead trees before they become a safety issue or fall.

Ms. Vance explained that Council approved purchasing some capital equipment at the 2014 Council Strategic Planning Session and she wanted to update them on what has been purchased so far. She stated five new police vehicles and a new sanitation truck have been purchased. The new fire truck has been ordered and in-car digital cameras for all the patrol cars have been purchased. They are currently being installed by the City's Garage staff.

Committee Matters

- A. Approval to Enter the Following Approved Committee Minutes into the City's Official Record

Council Member James made a motion to approve entering the following Committee minutes into the City's official record:

Museum Commission – March 4, 2015
Events Committee – March 12, 2015
Planning Commission – March 16, 2015

Council Member Almond seconded the motion which was unanimously approved by roll call vote.

- B. Appointments and Reappointments

Mayor Partin stated that the Beautification Foundation has one open position and Ms. Maryann Dowd is interested in serving. Mayor Partin stated Ms. Dowd is also interested in serving on the Beautification Board. Council appoints members to the Foundation and takes the Board's recommendations for appointments under consideration. Ms. Vance stated that the Beautification Board is in greater need of a person than the Beautification Foundation. Mayor Partin stated there is already a Beautification Board member that serves on the Foundation. Council Member James stated Council was not denying Ms. Dowd's request but wanted to wait to see where she could better serve. He stated she has a passion to beautify the City. Mayor Partin stated Ms. Dowd would be a great asset to either one but wants to give the Board an opportunity to weigh in first. Council Member James made a motion to postpone her appointment to the Beautification Foundation. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Mayor Partin stated that Mr. Jack Sightler's term has expired on the Cayce Housing Authority and he would like to serve again. She stated Mr. Sightler has served on this Committee since 1995 and is currently the Chairperson. Council commended Mr. Sightler for his many years of service. Council Member James made a motion to reappoint Mr. Sightler to the Cayce Housing Authority. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

C. Request by Events Committee to Amend By-Laws

Ms. Corder explained that the Events Committee's original meeting time was 5:30pm on the second Thursday of the month. At the June 2014 Council Meeting the Committee requested Council approval to change the meeting time to 5:45pm because the Chairperson at that time worked until 5:30pm. The committee has a new Chairperson and they have asked to have the time moved back to 5:30pm.

Council discussed whether it was necessary to have the time of the meetings in the By-laws. The City Attorney stated that it was not required. Council Member James made a motion to amend the Committee By-Laws so the time of the meeting is not stated. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Council Comments

Council Member Almond thanked staff for all their hard work with the budget process. Ms. Vance explained to the assembly that staff and Council have been working on the budget since February. She stated Mayor and Council meet with each Department Head and discuss their budget requests in detail.

Council Member Corley told Council Member James that it had been a honor to work alongside him and he's been an inspiration for her since she was young and new on Council. She stated she knows his heart is in Cayce and Lexington County. Council Member Jenkins echoed Council Member Corley's statements.

Council Member James thanked everyone in the assembly for attending the meeting. He explained that it's helpful when citizens attend the meetings and help spread the word about the items discussed.

Mayor Partin read a card she received from Mr. Chris Scudder with the Columbia Museum of Art. He stated that the Museum presented "The Art of Healing," a juried art competition for local high school students sponsored by Lexington Medical Center. Ms. Addie Herrick, a student at Brookland-Cayce High School, was an award winner in the exhibition.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by the City and other matters covered by the attorney-client privilege
- B. Discussion of Employment of Financial Advisor as it relates to the construction for Riverland Park

Mayor Partin stated there were not any items to be discussed in Executive Session.

Adjourn

There being no further business, Council Member James made a motion to adjourn the meeting. Council Member Almond seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 7:02 p.m.

Elise Partin, Mayor

ATTEST:

Mendy C. Corder, Municipal Clerk

Timothy M. James

305 Moss Creek Drive

June 2, 2015

Dear Citizens of Cayce, Mayor and Council members;

Opportunities come along for us all,- and with most opportunities come decisions that need to be made, -some decisions which are very hard; yet ones that must be made for personal growth.

Therefore, I want to share with you and that I have accepted a position that will enable me to utilize all the skills that God has afforded me the opportunity to gain throughout my life; ~ skill sets that include Public Safety, Medical and Government leadership. In as much, this new position will absorb a great deal of my time, and while I will remain to have a residence in Cayce, my work will take me outside of Cayce to "The Keys" of Florida.

Due to the fact that I will not reside in the City of Cayce full-time, it is with heartfelt emotions that I submit my letter of resignation from the City of Cayce Council. Please know that it has been my absolute honor to serve the citizens of our great city; whether in the capacity of Council member or as an employee,~ I have truly enjoyed every moment of my duties with the City of Cayce.

Cayce is comprised of the best citizens and employees, those who dedicate themselves to providing a great quality of life. Cayce will remain my home, and I will continue to lend my support to our fine Mayor, Council and City Leadership, as they face the challenges and opportunities of growth that are before us.

It's been a delight to serve along side of this great Council and staff - as well it has been an honor to serve and represent the wonderful citizens of Cayce

With much gratitude,


Timothy M. James

**IF YOU WOULD LIKE TO SPEAK ON A MATTER APPEARING ON THE
MEETING AGENDA, PLEASE COMPLETE THE INFORMATION BELOW
PRIOR TO THE START OF THE MEETING.* THANK YOU.**

COUNCIL MEETING SPEAKERS' LIST

Date of Meeting June 2, 2015

***Appearance of citizens at Council meetings - City of Cayce Code of Ordinances, Sec. 2-71.** Any citizen of the municipality may speak at a regular meeting of the council on a matter pertaining to municipal services and operation, with the exception of personnel matters, by notifying the office of the city manager at least five working days prior to the meeting and stating the subject and purpose for speaking. Additionally, during the **public comment period** as specified on the agenda of a regular meeting of the council, a member of the public may speak on a matter appearing on the meeting agenda, with the exception of personnel matters by signing a speakers list maintained by the city clerk prior to the start of the public comment period. At the discretion of the mayor or presiding officer, the length of time for any speaker's presentation may be limited and the number speakers also may be limited.



CITY OF CAYCE

MAJOR
ELISE PARTIN

MAJOR PRO-TIME
JAMES E. JENKINS

COUNCIL MEMBERS
TARA S. ALMOND
EVA CORLEY
TIMOTHY M. JAMES

CITY MANAGER
REBECCA VANCE

ASSISTANT CITY MANAGER
SHAUN M. GREENWOOD

City of Cayce Special Council Meeting June 8, 2015

A Special Council Meeting was held this afternoon at 12:00 p.m. in Council Chambers. Those present included Mayor Elise Partin and Council Members Tara Almond and James Jenkins. Council Member Corley was on vacation and Council Member Tim James was out of town on business; both were not in attendance. City Manager Rebecca Vance, Assistant City Manager Shaun Greenwood and Municipal Clerk Mendy Corder were also in attendance. Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order and Council Member Almond gave the invocation. Mayor Partin led the assembly in reciting the Pledge of Allegiance.

Public Comment Regarding Items in the Agenda

Ms. Corder stated no one had signed up for public comment.

Resolution

- A. Consideration and Approval of Resolution Declaring a Revised Date for the Special Election to Fill the Vacancy on City Council for Council District 4

Mayor Partin explained that the Lexington County Registration and Elections Commission (which runs the City's municipal elections) advised staff on June 3, 2015 that the City's Special Election scheduled for September 1, 2015 needed to be rescheduled to September 15, 2015. The Lexington County Elections Commission has another Special Election for a vacant school board seat in another part of the County scheduled for September 15, 2015. Because that date is within 28 days of the City's election date of September 1, 2015, a subsection of the Special Elections State statute (subsection (D)) requires that both elections (even though they are unrelated and do not involve the same voters) be held on the later of the two dates.

Ms. Vance explained that the Lexington County Commission intends to advertise the filing dates (they will use the City's dates for that) and the September 15, 2015 election date with a first advertisement to appear in the Lexington Chronicle on June 11, 2015. Because of that publication date (and to avoid voter confusion), the City Attorney advised that Council meet and approve another Resolution revising the declared special election date. Ms. Corder explained that the law now requires that anyone interested in filing for an open seat in the City will need to file at the Lexington

County Voters Registration Office instead of City Hall.

Council Member Almond made a motion to approve a Resolution declaring a revised date for the Special Election to fill the vacancy on City Council for Council District 4. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Council Comments

Council Member Jenkins asked if the County was looking into changing the City's future General Election dates so they would be held on the same date as State Elections. Mayor Partin explained that the Legislature is working with the Municipal Association of South Carolina to find two different dates that elections would be held. Ms. Vance explained that Council would have to vote on changing the election date before it could be changed.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by the City and other matters covered by the attorney-client privilege

Mayor Partin stated that there were not any items to be discussed in Executive Session.

Adjourn

Council Member Almond made a motion to adjourn the meeting. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 12:11 p.m.

Elise Partin, Mayor

ATTEST:

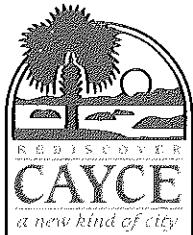
Mendy Corder, Municipal Clerk

**IF YOU WOULD LIKE TO SPEAK ON A MATTER APPEARING ON THE
MEETING AGENDA, PLEASE COMPLETE THE INFORMATION BELOW
PRIOR TO THE START OF THE MEETING.* THANK YOU.**

COUNCIL MEETING SPEAKERS' LIST

Date of Meeting June 8, 2015

***Appearance of citizens at Council meetings - City of Cayce Code of Ordinances, Sec. 2-71.** Any citizen of the municipality may speak at a regular meeting of the council on a matter pertaining to municipal services and operation, with the exception of personnel matters, by notifying the office of the city manager at least five working days prior to the meeting and stating the subject and purpose for speaking. Additionally, during the **public comment period** as specified on the agenda of a regular meeting of the council, a member of the public may speak on a matter appearing on the meeting agenda, with the exception of personnel matters by signing a speakers list maintained by the city clerk prior to the start of the public comment period. At the discretion of the mayor or presiding officer, the length of time for any speaker's presentation may be limited and the number speakers also may be limited.



CITY OF CAYCE

<i>Mayor</i> Elise Partin	<i>Mayor Pro-Tem</i> James E. Jenkins	<i>Council Members</i> Tara S. Almond Eva Corley Timothy M. James	<i>City Manager</i> Rebecca Vance	<i>Assistant City Manager</i> Shaun M. Greenwood
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CITY OF CAYCE Public Hearings and Special Council Meeting June 17, 2015

A Public Hearing was held at 5:00 p.m. in Council Chambers to obtain public comment on the annual budget for the City of Cayce for FY15-16. Those present included Mayor Elise Partin, Council Members Tara Almond, Eva Corley, Tim James, and James Jenkins, City Manager Rebecca Vance, Assistant City Manager Shaun Greenwood, Mendy Corder, Municipal Clerk and Garry Huddle, Municipal Treasurer. Mayor Partin asked if members of the press and the public were duly notified of the Public Hearing in accordance with the FOIA. Ms. Corder confirmed they were notified.

Opening Statement

Mayor Partin stated that staff placed a budget fact sheet on every resident's roll cart so they would be informed of the budget discussions. She explained that Council is considering increasing water and sewer rates by approximately \$1.06 a month based on an average usage of 85,000 gallons bi-monthly. Millage may increase by approximately \$.50 a month and sanitation fees may increase \$1.50 a month. Mayor Partin stated that citizens in Cayce pay approximately \$70.00 less in property taxes than their neighbors in West Columbia (based on a \$100,000 house). She explained that the City's residential sanitation fees are lower than almost all the neighboring municipalities. Also the City's sanitation services are not privatized and the great staff believe in quality customer service.

Public Testimony

No one from the public in attendance offered any public testimony or comment.

Close Hearing

Mayor Partin closed the public hearing noting that no public comment was received.

The Special Council Meeting immediately followed the Public Hearing at 5:10 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Eva Corley, Tim James, and James Jenkins, City Manager Rebecca Vance, Assistant City Manager Shaun Greenwood, Municipal Clerk Mendy Corder, Garry Huddle, Municipal Treasurer and Public Safety Director Charles McNair were also in attendance. Mayor Partin asked if members of the press and the public were duly notified of the Council Meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

were duly notified of the Council Meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Mayor Partin called the meeting to order. Council Member Corley gave the invocation and Mayor Partin lead the assembly in reciting the Pledge of Allegiance.

Public Comments Regarding Items on the Agenda

Ms. Corder advised that no one had signed up for Public Comment.

Other

- A. Discussion and Approval of Ordinance 2015-06 Amending Zoning Map and Rezoning Property located at 500 Cayce Avenue, Tax Map Number 005767-01-001 from M-2 to C-4 – Second Reading

Council Member Jenkins asked if there were any changes since First Reading. Ms. Vance stated there were not any changes. Council Member Corley made a motion to approve the Ordinance amending the zoning map and rezoning property located at 500 Cayce Avenue from M-2 to C-4. Council Member James seconded the motion which was unanimously approved by roll call vote.

- B. Approval of Ordinance to Adopt an Annual Budget for the City of Cayce for FY15/16 – Second Reading

Ms. Vance stated that the budget is balanced and nothing had changed between First Reading and Second Reading. Council Member James asked if every effort was made to inform all residents of the proposed budget. Ms. Vance stated that the budget flyer was placed on every resident's roll cart and it was put on the City's social media. It was also mentioned in several local newspapers. Council Member Jenkins made a motion to approve the Ordinance adopting an annual budget for the City for FY15/16. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Council Comments

Council Member Jenkins thanked staff for all their hard work in getting the budget done.

Council Member James congratulated Mayor Partin for being chosen by Free Times as one of the Fifty People Who Get Things Done in the Capital City. Mayor Partin thanked him and stated that it was a great commentary on all of Council. She

stated that Council does not always agree but that is a positive thing because they always communicate and they are all there for the right reasons. Council Member James stated it was a great article and invited everyone to read it.

Mayor Partin stated that Miss Madison Dinkins is Miss Cayce-West Columbia Teen and will be representing the area at the Miss South Carolina Teen Pageant June 19 – June 27 and wished her luck.

Executive Session

- A. Receipt of legal advice relating to a claim and potential claim by the City and other matters covered by the attorney-client privilege
- B. Discussion of Employment of Financial Advisor

Council Member Corley made a motion to move into Executive Session to discuss the matters above. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Reconvene

After the Executive Session was concluded, Council Member James made a motion to reconvene the Regular meeting. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the regular meeting.

Possible Actions by Council in follow up to Executive Session

- V. B. Discussion of Employment of Financial Advisor

Council Member James made a motion to authorize the City Manager to negotiate and sign a contract for services with Compass Municipal Advisors, LLC. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Adjourn

There being no further business, Council Member Almond made a motion to adjourn the meeting. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 5:42 p.m.

Elise Partin, Mayor

ATTEST:

Mendy C. Corder, Municipal Clerk

**IF YOU WOULD LIKE TO SPEAK ON A MATTER APPEARING ON THE
MEETING AGENDA, PLEASE COMPLETE THE INFORMATION BELOW
PRIOR TO THE START OF THE MEETING.* THANK YOU.**

COUNCIL MEETING SPEAKERS' LIST

Date of Meeting June 17, 2015

***Appearance of citizens at Council meetings - City of Cayce Code of Ordinances, Sec. 2-71.** Any citizen of the municipality may speak at a regular meeting of the council on a matter pertaining to municipal services and operation, with the exception of personnel matters, by notifying the office of the city manager at least five working days prior to the meeting and stating the subject and purpose for speaking. Additionally, during the **public comment period** as specified on the agenda of a regular meeting of the council, a member of the public may speak on a matter appearing on the meeting agenda, with the exception of personnel matters by signing a speakers list maintained by the city clerk prior to the start of the public comment period. At the discretion of the mayor or presiding officer, the length of time for any speaker's presentation may be limited and the number speakers also may be limited.

WHOLE SOLE AWARD

Jorge Dominguez recently responded to a call after hours from a resident who needed her water turned off. Not only did Jorge provide the prompt and courteous customer service we have grown to expect from him, he went above and beyond his job duties to help the resident understand how to repair a water leak on her side of the line. Jorge was so friendly and helpful, Mrs. Howell felt compelled to write an email thanking him and the City for the service that we provide. A copy of Mrs. Howell's email is included below. Due to his outstanding customer service and his willingness to go the extra mile, I would like to nominate Jorge Dominguez for the Whole Sole Award.

Ben Wright

"I would like to express my extreme gratitude to a City of Cayce employee in the Water and Sewer Department. His assistance and friendly, helpful attitude (especially on a weekend) were so greatly appreciated. It is good to know that our City of Cayce has employees of Mr. Dominguez's caliber. It is one of the reasons why Cayce is the best city in the midlands in which to reside. Thank you so much, Jorge!"

--- Julia Howell

WHOLE SOLE AWARD

In the Law Enforcement profession each of us serve our citizens daily and each of us try to go above and beyond the call of duty whenever possible. Some of the cases that we come across are very heart wrenching and we sometimes have a hard time closing these types of cases and never looking back.

Recently our Unit handled a Child Abuse case that affected each of us in many different ways. It was difficult to see this young man's injuries and not have a bleeding heart. He was beaten by his step father while his mother was in the home and did nothing to help her child. To make matters even worse the Department of Social Services placed his mom and his sister at his grandmother's house which is where he planned to stay so that he could heal and await trial.

Lt. Gearon made the decision to welcome this young man into his home with open arms. He literally only had the clothes on his back and Lt. Gearon spent his own money buying him shoes, clothes, toiletries, etc. not expecting a dime in return. Lt. Gearon went to this young man's school and ensured that he got extra help so that he could still graduate on schedule. Lt. Gearon arranged for him to take the SAT and drove him there so he wouldn't miss out on the test. He has devoted his personal time, his home, and his money to turning this young man's negative into a positive.

Lt. Gearon has spent countless hours mentoring this young man, crying with him, and ensuring that he has everything he needs to be successful. While I am confident that every member of our department goes above and beyond the call of duty at times, I feel that this act of kindness deserves to be recognized. Lt. Gearon is a Hero in this young man's mind and because of him this young man has a fresh start with endless possibilities for an exceptionally bright future. Due to his overwhelming compassion and selfless actions, I would like to nominate Lt. Mike Gearon for the Whole Sole Award.

Submitted by,
Danielle McCord

WHOLE SOLE AWARD

I am nominating Michael Paulchel for the City of Cayce's Whole Sole Award. He is a very important asset to the City and always goes above and beyond to save the City money. Recently the sewer department was receiving odor complaints at the Six-Mile Creek pump station. Chemical addition upstream of the pump station at a cost of \$62,000 per year did not prevent the odors. Initially Michael purchased some rubber mats to cover the wet well and valve pit, hoping that would remedy the odors. The odors were not as strong, but still lingered.

Next Michael checked three surrounding manholes and found that there were strong odors escaping from around the lids. He got quotes from the City's suppliers for manhole carbon filters and tried to find a carbon filter for the vent on the wet well. The price for the manhole carbon filters were \$395.00 each and they do not make a filter for the wet well vent. Instead of purchasing the manhole carbon filters for each manhole Michael spent \$200.00 on sheet metal and some other materials and handmade three carbon filters. He had to hammer the sheet metal into form. He also invented a carbon filter to fit the wet well vent. The City has not received an odor complaint since. Michael saved the City \$985.00 on the manhole carbon filters alone. There is no telling how much he saved the City on the wet well vent filter.

I am nominating Michael Paulchel for the Whole Sole Award for his ingenuity and always going above and beyond in his position with the City.

Submitted by,
Ben Wright

ITEM II. B.**2015-2016 Cayce Calendar Contest Winners**

Jennifer Bodiford	New Home	July 2015
Paula Melton	Come and Sit a Spell	August 2015
Nicholas McGee	A River's Tranquility	September 2015
Gary Wilson	Guignard in Fall	October 2015
Gabriel McGee	Golden Sunset	November 2015
Lloyd I. Powell	Congaree Waterfall	December 2015
Lloyd I. Powell	Congaree Trestle	January 2016
Gary Wilson	Morning Trail	February 2016
Nicholas McGee	Sunset Creek	March 2016
Dennis Wimberly	Stroll in the Park	April 2016
Libby Connor	Springtime on Honeysuckle Street	May 2016
Renea Eshleman *	Cayce Reds	June 2016

*Renea Eshleman, the grand prize winner, receives a \$100.00 check and her winning photo featured on the cover of the calendar as well as the photo for the month of June 2016.

All other contestants receive a *Reflections of Cayce* poster and a Cayce t-shirt.

Memorandum

To: Mayor and Council

From: Mendy Corder, Municipal Clerk
Kara Carmine, Events Committee Staff Liaison

Date: June 30, 2015

Subject: Update on Congaree Bluegrass Festival

I'm excited to announce some incredible developments for this year's Congaree Bluegrass Festival. City staff and the Cayce Events Committee have been working very hard to take this festival to a new level. After being approved by Council for \$30,000 in Hospitality Tax Funds for this year's event, we are committed to effectively turning our concert in the park into a true music festival.

The Committee voted to change venues and will hold the CBF at the Historic Columbia Speedway this year. This location solves many issues the event is facing in regards to crowding, parking, and logistics for transporting attendees from distant parking areas to the park entrance. The speedway has plenty of room for parking on-site, as well as a plethora of room to add more food, craft, art, and marketing vendors, exhibitor tents, and an extended children's play area. We were concerned about the loss of shade that Granby Gardens Park offers, however we are going to utilize large tents to make certain everyone is comfortable.

In addition to a change in venue, the Committee voted in a 4 to 2 vote to allow beer/wine sales in a restricted area this year. It will be sold in a large tent to be called the Congaree Bluegrass Pub. It was felt that this is the best compromise available to us as we venture into adding alcohol sales as an option for the first time at this event. Alcohol will not be permitted in any areas of the festival except in the Pub tent. However, it was decided it would be unwise to continue to prohibit alcohol sales altogether.

After much discussion with the CBF's media consultant, the Committee voted to enact a minimal admittance charge this year. Prices are \$5 for adult tickets (children 12 and under will remain free). It was agreed that this is another necessary measure that needs to be put in place to continue to grow the festival and extend its reach into surrounding communities. Charging for tickets, even a nominal amount, adds value to the festival. By adding value, it affords a greater ability to attract people from farther distances, provides a means to use free tickets as "giveaways" with radio, television, and social media marketing campaigns,

and will entice sponsors to support the festival by giving them something they can then share with their family, friends, and co-workers. It's important to emphasize that charging for tickets is not about making money, it's about marketing and growing this wonderful family and community event.

Lastly, the Committee voted to add a second day to the festival this year. It will be called the Congaree Gospel Bluegrass Gathering and will take place at the same location from 1pm - 4pm on Sunday. This portion of the event will be free to all, will not offer beer/wine sales, and will feature gospel bluegrass music. Mr. Creamer, the event chairperson, has long dreamed of extending CBF into a multi-day event and it was agreed that this would be the perfect year to do so.

The Events Committee and City staff involved with this festival are extremely excited about the progress being made in taking this event to a new level and solidifying the longevity of this annual festival for many years to come. All of the decisions that have been made this year have been done so with the future in mind. Committee and Staff are hopeful that, as this event continues to grow, it will also be able to draw in bigger talent, attract more festival goers from around the region and continue to make this an amazing annual event for our City.

Memorandum

To: Mayor and Council

From: Rebecca Vance, City Manager
Chief Charles McNair

Date: June 30, 2015

Subject: Resolution Approving a Law Enforcement Assistance and Support Contract with the City of Myrtle Beach.

ISSUE

Consideration of a Resolution approving a Law Enforcement Assistance and Support Contract with the City of Myrtle Beach.

BACKGROUND/DISCUSSION

S.C. Code section 23-20-50 was amended and requires that an agreement entered into pursuant to Title 23 on behalf of a law enforcement authority must be approved by the appropriate state, county or local law enforcement authority's chief executive officer, and by the governing body of each jurisdiction.

Council has already approved similar Resolutions ratifying Mutual Aid and Task Force Agreements with several entities. Council's approval of the resolution ratifies and meets the new requirement for these types of agreements.

RECOMMENDATION

Staff recommends Council approve a Resolution Approving a Law Enforcement Assistance and Support Contract with the City of Myrtle Beach and authorize the City Manager and Director of Public Safety to sign the agreement on behalf of the City.

STATE OF SOUTH CAROLINA)	RESOLUTION
)	Approving Law Enforcement
COUNTY OF LEXINGTON)	Assistance and Support Contract
)	with City of Myrtle Beach
CITY OF CAYCE)	

WHEREAS, the need for law enforcement agencies to enter into contracts with other law enforcement agencies for mutual aid and support and for multijurisdictional task forces is recognized in Chapter 20 ("Law Enforcement Assistance and Support Act") of Title 23 ("Law Enforcement and Public Safety") of the South Carolina Code of Laws, and in S.C. Code sections 23-1-210 and 23-1-215; and

WHEREAS, S.C. Code section 23-20-50, which is a part of Chapter 20 of Title 23 of the State Code, provides that an agreement entered into pursuant to that chapter on behalf of a law enforcement authority must be approved by the appropriate state, county or local law enforcement authority's chief executive officer, and by the governing body of each jurisdiction; and

WHEREAS, S.C. Code sections 23-1-210 and 23-1-215 also require or may be construed by the Courts to require the approval of the Council in multijurisdictional agreements entered into pursuant to those sections; and

WHEREAS, the Council wishes to clarify and confirm the process by which it approves such mutual aid agreements and task force agreements as are entered into between the law enforcement agency of the City of Cayce and the law enforcement agencies of other political subdivisions of the State,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Cayce, in Council duly assembled, as follows:

The City Council hereby ratifies or approves the City of Cayce and its Department of Public Safety entering into a Law Enforcement Assistance and Support Contract, in the written form attached or in substantially similar written form, with the City of Myrtle Beach. The City Manager and the Director of the Department of Public Safety are authorized to sign the Contract on behalf of the City.

ADOPTED this _____ day of June 2015.

Elisa Partin, Mayor

ATTEST:

Mendy Corder, CMC, Municipal Clerk

Approved as to form: _____
Danny C. Crowe, City Attorney

**STATE OF SOUTH CAROLINA
COUNTY OF HORRY
CITY OF MYRTLE BEACH**

LAW ENFORCEMENT ASSISTANCE AND SUPPORT CONTRACT

WITNESSETH:

WHEREAS, Section 23-20-10, et seq., of the Code of Laws of South Carolina (1976), as amended, provides that the General Assembly recognizes the need to promote public safety and further recognizes that there may be situations where additional law enforcement officers are needed to maintain the public peace and welfare. Therefore, the General Assembly authorizes a law enforcement agency of this State to enter into contractual agreements with other law enforcement providers as may be necessary for the proper and prudent exercise of public safety functions. Public safety functions include traditional public safety activities which are performed over a specified time period for patrol services, crowd control and traffic control, and other emergency service situations. All contractual agreements shall adhere to the requirements contained in Section 23-20-40; and

WHEREAS, the City of Myrtle Beach has requested the assistance and support of THE _____ ; and, together, they do make and enter into this contract of law enforcement

assistance and support to be effective upon the date of approval by the respective governing body as shown herein.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the parties hereto contract as follows:

I. DEFINITIONS

As used in this Contract:

“Law enforcement agency” means any state, county, municipal, or local law enforcement authority that enters into a contractual agreement for the procurement of law enforcement support services.

“Law enforcement provider” means any in-state or out-of-state law enforcement authority that provides law enforcement services to a law enforcement agency pursuant to this chapter.

“Law enforcement services” means any law enforcement assistance or service for which a fee is paid based on a contractual agreement.

II. THE SPECIFIC SERVICES TO BE PROVIDED

A. The law enforcement provider named above shall provide traditional public safety activities in concert with the requesting law enforcement agency, the City of Myrtle Beach.

B. The law enforcement services shall be performed each year beginning in 2015 running through 2020, during and over a specified time period beginning on the Thursday preceding Memorial Day Weekend through the Monday following Memorial Day Weekend of each year, during a time commonly known as Black Bike Week, aka Atlantic Beach Bikefest.

C. The law enforcement services and purposes include patrol services, crowd control and traffic control, and other emergency service situations, and the maintenance of the public peace and welfare.

D. Nothing herein contained shall be construed or interpreted to imply that the law enforcement officers providing assistance in accordance with this agreement shall be employees of the law enforcement agency requesting such assistance.

III. THE FINANCIAL AGREEMENTS BETWEEN THE PARTIES

A. The City of Myrtle Beach shall provide lodging, meals and pay the individual officer a total per diem of \$200.

B. The assistance and support of the law enforcement agency made pursuant to this Contract shall in no manner affect or reduce the compensation, pension or retirement rights of the officers of the providing law enforcement agency.

IV. THE RECORDS TO BE MAINTAINED

- A. All records of compensation, participation, and law enforcement services and assignments shall be maintained by the City of Myrtle Beach.
- B. All records of law enforcement actions, including arrest, incarceration and prosecution, shall be maintained by the prosecuting entity, either in the City of Myrtle Beach or the County of Horry, or the applicable Federal District Court, as required by law and crime classification.

V. CONTRACT MODIFICATION OR TERMINATION

- A. Either law enforcement agency, or governing body may modify the contract with the consent of the other.
- B. Either law enforcement agency, or governing body may terminate the contract, when in the judgment of the head of the law enforcement agency, exigent circumstances require a termination.
- C. The parties mutually agree that the governing bodies may modify or terminate by way of Resolution, after the initial contract has been approved by ordinance.

VI. THE LEGAL CONTINGENCIES FOR ANY LAWSUITS OR THE PAYMENT OF DAMAGES.

- A. Each law enforcement agency shall bear legal responsibility for the conduct of its law enforcement personnel in lawsuit or payment of damages.

B. In recognition of that both entities are subdivisions of the state, neither agency can indemnify or hold harmless the other.

VII. WHICH LAW ENFORCEMENT AUTHORITY MAINTAINS CONTROL

The City of Myrtle Beach Police Chief shall exercise authority in command and control in assignment of duties during the time of assistance and support.

VIII. EQUIPMENT AND FACILITIES

Each party shall supply the equipment for its law enforcement officers and shall bear the risk of its damage or loss; provided, however, that if the equipment is damaged by the acts or omissions of employees of the other party, then the other party shall reimburse the damage party for its loss.

The host agency will provide the facilities for law enforcement operations and will designate its location at the time assistance is requested.

IX. LAW ENFORCEMENT RIGHTS, DUTIES AND RESPONSIBILITIES

INTACT

A. The officers of the law enforcement provider have the same legal rights, powers, and duties to enforce the laws of South Carolina as the law enforcement agency contracting for the services.

B. Nothing in Chapter 23 of the South Carolina Code, or this contract may be construed to alter, amend, or affect any rights, duties, or responsibilities of law enforcement authorities established by South Carolina's constitutional or statutory laws or established by the ordinances of South Carolina's political subdivisions, except as expressly provided for in Chapter 23 of the South Carolina Code.

X. APPROVALS AND NOTICE OF CONTRACTS NEEDED.

- A. This contract shall be approved by the appropriate state, county or local law enforcement authority's chief executive officer.
- B. A state law enforcement authority must provide a copy of the agreement to the Governor and the Executive Director of the State Budget and Control Board no later than one business day after executing the agreement.
- C. An agreement entered into with a local law enforcement authority pursuant to this chapter must be approved by the governing body of each jurisdiction.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the date first above written.

Signatures on page 7

CITY OF MYRTLE BEACH

Approved by the Governing Body _____;

Attested by Clerk _____.

By: Chief of Police

John Pedersen, City Manager or designee

THE _____

Approved by the Governing Body _____;

Attested by Clerk _____.

By: Sheriff or Chief of Police

Chairman, Administrator, Manager, Mayor

Memorandum

To: Mayor and Council

From: Rebecca Vance, City Manager
Chief Charles McNair

Date: July 1, 2015

Subject: Resolution Approving a Multijurisdictional Drug Enforcement Unit Agreement.

ISSUE

Consideration of a Resolution approving a Multijurisdictional Drug Enforcement Unit Agreement.

BACKGROUND/DISCUSSION

S.C. Code section 23-20-50 was amended and requires that an agreement entered into pursuant to Title 23 on behalf of a law enforcement authority must be approved by the appropriate state, county or local law enforcement authority's chief executive officer, and by the governing body of each jurisdiction.

Council has already approved similar Resolutions ratifying Multijurisdictional Agreements with several entities. Council's approval of the resolution ratifies and meets the new requirement for these types of agreements.

RECOMMENDATION

Staff recommends Council approve a Resolution Approving a Multijurisdictional Drug Enforcement Unit Agreement and authorize the City Manager and Director of Public Safety to sign the agreement on behalf of the City.

STATE OF SOUTH CAROLINA) RESOLUTION
COUNTY OF LEXINGTON) Approving Multijurisdictional Drug
CITY OF CAYCE) Enforcement Unit Agreement

WHEREAS, the need for law enforcement agencies to enter into contracts with other law enforcement agencies for mutual aid and support and for multijurisdictional task forces is recognized in Chapter 20 ("Law Enforcement Assistance and Support Act") of Title 23 ("Law Enforcement and Public Safety") of the South Carolina Code of Laws, and in S.C. Code sections 23-1-210 and 23-1-215; and

WHEREAS, S.C. Code section 23-20-50, which is a part of Chapter 20 of Title 23 of the State Code, provides that an agreement entered into pursuant to that chapter on behalf of a law enforcement authority must be approved by the appropriate state, county or local law enforcement authority's chief executive officer, and by the governing body of each jurisdiction; and

WHEREAS, S.C. Code sections 23-1-210 and 23-1-215 also require or may be construed by the Courts to require the approval of the Council in multijurisdictional agreements entered into pursuant to those sections; and

WHEREAS, the Council wishes to clarify and confirm the process by which it approves such mutual aid agreements and task force agreements as are entered into between the law enforcement agency of the City of Cayce and the law enforcement agencies of other political subdivisions of the State,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Cayce, in Council duly assembled, as follows:

The City Council hereby ratifies or approves the City of Cayce entering into a Multijurisdictional Drug Enforcement Unit Agreement, as attached, and the Mayor and the Director of the Department of Public Safety are authorized to sign the agreement on behalf of the City.

ADOPTED this _____ day of _____, 2015.

ATTEST:

Elise Partin, Mayor

Mendy Corder, Municipal Clerk

Approved as to form: _____
Danny C. Crowe, City Attorney

ORIGINAL

STATE OF SOUTH CAROLINA) MULTIJURISDICTIONAL DRUG
)
COUNTY OF LEXINGTON) ENFORCEMENT UNIT
)
)
)

This agreement is made and entered into this _____ day of _____, 2015 by and between the parties; **Batesburg-Leesville Police Department, Cayce Department of Public Safety, Chapin Police Department, Columbia Airport Police Department, Gaston Police Department, Irmo Police Department, Lexington County Sheriff's Department, Lexington Police Department, Pelion Police Department, Pine Ridge Police Department, Springdale Police Department, Swansea Police Department and West Columbia Police Department.**

WHEREAS, it is the desire and intent of the parties to evidence their joint undertaking for the provision of mutual assistance in criminal narcotics investigations by the creation and operation of a multijurisdictional task force within Lexington County as authorized by South Carolina Law;

WHEREAS, the parties as set out above, by and through their representatives affixing their signatures below, consent and agree to span the geopolitical boundaries of all areas of Lexington County to the fullest extent allowed under South Carolina law for the express purpose of investigating the illegal use of controlled substances and other crimes by continuing the Lexington County Multi-Agency Narcotics Enforcement Team first formed in 2001;

WHEREAS, Article VIII, Section 13 of the South Carolina Constitution authorizes counties and municipalities to provide by agreement for the joint administration of any function, the exercise of powers, and the sharing of the costs thereof; and

WHEREAS, Sections 23-20-10 through 23-20-50 of the Code of Laws of South Carolina (1976), as amended, authorize law enforcement agencies to enter into contractual agreements with other law enforcement providers as may be necessary for the proper and prudent exercise of

public safety functions. These sections specify contractual provisions and approvals that are required for such an agreement. The officers of a law enforcement provider under such an agreement have the same legal rights, powers and the duties to enforce the laws of South Carolina as the law enforcement agency contracting for the services; and,

WHEREAS, South Carolina Code Ann. § 23-1-210 provides for the temporary transfer of law enforcement officers within multijurisdictional task forces pursuant to written agreement;

WHEREAS, South Carolina Code Ann. § 23-1-215 provides for agreements between multiple law enforcement jurisdictions for the purpose of criminal investigations;

WHEREAS, South Carolina Code Ann. § 17-13-45 provides that when a law enforcement officer responds to a distress call or a request for assistance in an adjacent jurisdiction, the authority, rights, privileges, and immunities, including the workers' compensation laws, and tort liability coverage obtained pursuant to the provisions of Chapter 78 of Title 15, that are applicable to an officer within the jurisdiction in which he is employed are extended to and include the adjacent jurisdiction;

NOW THEREFORE, it is now the intent of the parties, as it was under previous agreements in previous years, to share jurisdiction under this written agreement to the fullest extent permitted under South Carolina law and it is further contained herein.

1. SCOPE OF SERVICES

It is agreed that the law enforcement agency parties shall assign, on a temporary basis, officer(s) to participate in joint investigations with the Lexington County Multijurisdictional Narcotics Enforcement Team. Further, this agreement is intended to be a request for assistance from adjacent jurisdictions.

This multijurisdictional effort is intended to combine resources of participating members of the Lexington County law enforcement community in an effort to combat the illegal narcotics trade, related criminal activities, and other crimes. It is the intent of this agreement to expand the jurisdiction of those law enforcement officers acting under this agreement throughout Lexington

County to the greatest extent allowable by law. Any and all officers acting under and/or in accordance with this agreement will have jurisdiction across and throughout Lexington County. This agreement is in no way intended to limit, inhibit, or control any other expansion of jurisdiction which may be allowable under law; nor to effect any other agreements that may be in place between the parties.

2. TERM AND RENEWAL

This agreement is effective as to each party at the date and time of signing and will automatically renew each anniversary date, year to year, and term to term unless a party exercises its right to terminate as further described herein. Any termination by an individual party is not intended to affect the relationship(s) between any remaining parties.

3. VESTING OF AUTHORITY AND JURISDICTION

To the fullest extent permitted by the Constitution and statutes of this State, officers assigned under this agreement and so transferred shall be vested with authority, jurisdiction, rights, immunities, and privileges to include the authority to execute criminal process and the power of arrest as any other duly commissioned officer of any other party so long as they are acting with the knowledge and approval of a Narcotics Enforcement team supervisor or are participating in an approved Narcotics Enforcement Team investigation.

However, local ordinances adopted by a sending jurisdiction shall not be deemed extended into areas of operation that are located outside the geopolitical territorial limits of the sending jurisdiction.

4. COSTS

Each party shall bear its own costs incurred in the performance of its obligations hereunder except as otherwise provided herein.

5. LIABILITY, INDEMNIFICATION, NO THIRD PARTY RIGHTS

The parties shall be solely responsible for the acts and omissions of their respective employees, officers, and officials. No right of indemnification is created by this agreement and the parties expressly disclaim such. The provision of this agreement shall not be deemed to give

rise to or vest any rights or obligations in favor of any party or entity not a party to this agreement.

6. INSURANCE

Each jurisdiction shall maintain its own insurance coverage for general liability, workers' compensation, and any other such coverage as may be required by law or deemed advisable by individual parties.

7. COMPENSATION, BOND, AND RELATED MATTERS

This agreement shall in no manner effect or reduce the compensation, pension or retirement rights of any officers acting under its authority and such officers shall continue to be paid by the county or the municipality where they are permanently employed, with the sending county or municipality being compensated for their services by the county or municipality to which they are transferred as further setout herein. The bond for any officers operating under this agreement shall include coverage for their activity in the county or municipality covered by this agreement in the same manner and to the same extent provide by bonds of regularly employed officers of that county or municipality.

8. REIMBURSMENT AND ANCILLARY BENEFITS

The parties to this agreement hereby expressly agree that compensation and/or reimbursement for services provided hereunder shall be limited to the reciprocal provision of services of like kind between the agencies involved to include the ancillary benefits of increased investigation and prosecution of narcotics offenses in the whole of Lexington County. Any agreement for sharing forfeiture proceeds among jurisdictions must be in writing between the jurisdictions participating at the time of the underlying arrest.

9. TERMINATION AND RIGHT TO RESCIND

The participation of any party may be terminated at the discretion of the chief law enforcement officer by providing written notice to all other parties. Any such rescission or termination will become effective upon receipt by the other parties. The election of any party or

parties to exercise this right to rescind does not in any way affect the rights, duties, privileges, immunities, or obligations of the other parties.

10. RESPONSIBILITY TO RESPECTIVE GOVERNING BODIES

Each party is responsible for any notice, reporting, or approval requirements to their respective governing body as may be required under South Carolina law.

11. SEVERABILITY

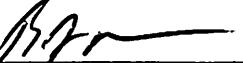
Should any part of this agreement be found to be unenforceable by any court or other competent authority, the rest shall remain in full force and effect.

12. AMENDMENTS AND BINDING SUCCESSORS IN OFFICE

This agreement may be amended by the written agreement of all parties. Each party agrees that any and all successors in interest to their office will be similarly bound by the terms of this agreement without necessitating execution of any amendment.

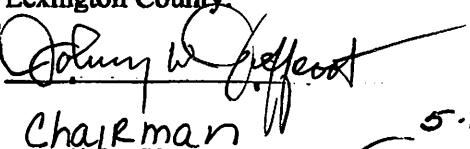
(Signatures to follow on next page)

I, with competent authority, hereby consent to the terms of and agree to be bound by this
Agreement.



Sheriff Bryan "Jay" Koon
Lexington County Sheriff's Department

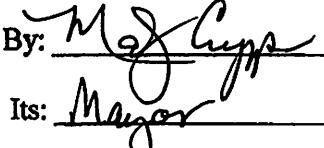
For Lexington County:

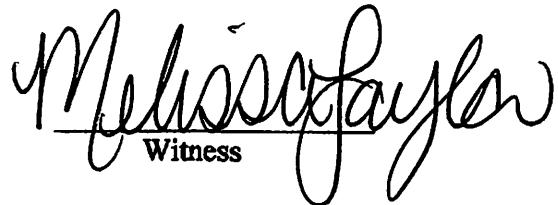
By: 
Its: Chairman 5-12-15



Chief Wallace Oswald
Batesburg-Leesville Police Department

For Town of Batesburg-Leesville:

By: 
Its: Mayor



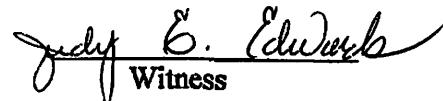
Witness



Witness



Witness



Witness

Chief Charles McNair
Cayce Department of Public Safety

Witness

For City of Cayce:

By: _____
Its: _____

Witness

Chief Troy Crump
Chapin Police Department

Witness

For Town of Chapin:

By: _____

Witness

Its: _____

Chief Randy Blackmon
Columbia Airport Police Department

Witness

For Columbia Airport:

By: _____

Witness

Its: _____

Chief Shawn Mohundro
Gaston Police Department

Witness

For Town of Gaston:

By: _____

Witness

Its: _____

Chief Brian Buck
Irmo Police Department

Witness

For Town of Irmo:

By: _____

Witness

Its: _____

Chief Terrence Green
Lexington Police Department

For Town of Lexington:

By: _____

Witness

Its: _____

Witness

Chief Chris Garner
Pelion Police Department

For Town of Pelion:

By: _____

Witness

Its: _____

Witness

Chief Jim Anderson
Pine Ridge Police Department

For Town of Pine Ridge:

By: _____

Witness

Its: _____

Witness

Chief Kevin Cornett
Springdale Police Department

For Town of Springdale:

By: _____

Witness

Its: _____

Witness

Chief Cliff Hayes
Swansea Police Department

For Town of Swansea:

By: _____
Its: _____

Witness

Witness

Chief Dennis K. Tyndall
West Columbia Police Department

For City of West Columbia:

By: _____
Its: _____

Witness

Witness

Memorandum

To: Mayor and Council
From: Rebecca Vance, City Manager
Date: June 30, 2015
Subject: Department of Juvenile Justice Memorandum of Agreement for FY2015-2016

ISSUE

The Department of Juvenile Justice has requested that the City of Cayce execute a new/revised memorandum of agreement for FY2015-2016 for juvenile detention services.

BACKGROUND/DISCUSSION

Again this year the DJJ has submitted a Memorandum of Agreement for FY2015-2016. This agreement maintains the per diem rate of \$50.00 as last year. The City Attorney recommends making modifications to the agreement, deleting the disclaimer of financial responsibility by DJJ for medical costs and inserting the transport clause that has been included in past agreements. The proposed paragraphs again states that *“DJJ shall not be financially responsible for the cost of medical care provided to a juvenile detained in its juvenile detention center for any injury, illness, condition, or medical need that pre-existed the juvenile’s admission to its Detention Center”*.

On page two, the paragraph stating *“local law enforcement agency having jurisdiction where the offense was committed shall be responsible for transporting all juveniles to and from DJJ’s Juvenile Detention Center* has been replaced by an alternate paragraph as recommended by the City Attorney stating “DJJ shall be responsible for transporting juveniles to and from its Juvenile Detention Center in Columbia and any staff secure or community residence placement to which is assigns a juvenile detainee.” This is the same language included initially in the FY2003-2004 agreement and carried forward each year.

RECOMMENDATION

It is recommended that Council approve the revised Memorandum of Agreement with the Department of Juvenile Justice, and that the agreement contains a strikethrough which deletes the paragraph in question on medical expense and that the paragraph on transportation issues also be changed as per the City Attorney's recommendation. It is also recommended that the City Manager be authorized to execute the agreement.



South Carolina
DEPARTMENT OF
JUVENILE JUSTICE
Sylvia Murray, Director

P.O. Box 21069
Columbia, SC 29221-1069

www.state.sc.us/djj



Nikki R. Haley
Governor
State of South Carolina

July 1, 2015

City of Cayce
Administrator
P. O. Box 2004
Cayce, South Carolina 29171-2004

Dear Administrator:

Enclosed please find a Memorandum of Agreement (MOA) for the provision of secure detention services with the Department of Juvenile Justice's (DJJ) Detention Center for fiscal year 2015 - 2016. All substantive terms and conditions contained in this agreement are the same as those contained in last year's agreement. In accordance with SC Code § 63-19-1610, the per diem rate is **\$50.00 per day** for any juvenile housed at our detention facility.

This agreement will not obligate you in any way unless your agency/department chooses to, or is ordered by a court to, detain a juvenile awaiting trial or sentencing. Should you anticipate the need to use our facility anytime during the 2015-2016 fiscal year, please sign the enclosed contract within 30 days of receipt and return to: Department of Juvenile Justice, Attention: Facility Administrator, Juvenile Detention Center, 1725 Shivers Road, Columbia, South Carolina 29210. **This agreement will not be accepted by the department if altered or amended in any way.**

In addition, in lieu of detaining juveniles in DJJ's secure detention center, the Department has contracted with a number of providers located in your area. This program identifies local providers who will accept into their facilities or programs juveniles awaiting trial/adjudication as an alternative to secure detention. This Detention Alternative Placement (DAP) Program option is being made available to you and to all local governmental entities in your county by the Department, in lieu of secure detention, at **no cost**. **We would encourage you to make all public safety or local law enforcement in your jurisdiction aware of this option to secure detention and ask that you encourage their utilization of this "no cost" option, whenever they determine such to be appropriate.** Additional information about this option to secure detention can be obtained by contacting your local DJJ County Director or by calling DJJ's state coordinator for this service, Mr. Tom Foley, at (803) 896-9349.

Should you have any questions, please contact Thomas Williams, Jr., Deputy Director of Rehabilitative Services at (803) 896-9797. Your timely response is appreciated.

Sincerely,

Sylvia Murray

Sylvia Murray
Director

SM/fkb

Enclosure

cc: Facility Administrator of DJJ Detention Center
Thomas Williams, Jr., Deputy Director of Rehabilitative Services

**MEMORANDUM
OF
AGREEMENT
FOR THE DETENTION OF JUVENILES**

THIS AGREEMENT is made this 1 day of July, 2015, by and between the South Carolina Department of Juvenile Justice (DJJ) by and through its duly authorized employee and the governing body of City of Cayce, hereinafter referred to as City of Cayce, by and through its duly authorized official and/or employee;

WHEREAS, the Juvenile Detention Act of 1990, in compliance with the Juvenile Justice and Delinquency Prevention Act of 1974, mandates, in effect, that juveniles who are held in detention be confined in separate and distinct facilities from adults similarly confined; and

WHEREAS, City of Cayce does not operate or manage its own detention facility for juveniles, or otherwise have such a facility available to it for the detention of juveniles; and

WHEREAS, DJJ operates a facility for the detention of juveniles, along with an array of other residential placements for juveniles, who are awaiting their return to another jurisdiction or state, or awaiting their adjudication and/or dispositional hearings in the Family or General Sessions Courts of this State, which have passed all necessary state inspections or approvals, and are suitable for the detention of juveniles; and

WHEREAS, the General Assembly has mandated that “the governing body of the law enforcement agency having original jurisdiction (over) where the offense occurred” be responsible for paying a portion of the costs of the detention services for juveniles provided by DJJ, who are charged with committing crimes within the governing body’s jurisdictional limits;

NOW THEREFORE, in consideration of the mutual promises contained herein, it is agreed as follows:

DJJ will admit into its Juvenile Detention Center in Columbia, and detain such juveniles in this Center, subject to its design/operational capacity and any limitations set forth in Section 63-19-830 (A), those juveniles who are charged with committing criminal/status offenses within the jurisdictional limits of the above listed entity and who have been/are:

1. qualified to be placed in secure detention (as determined by Section 63-19-820 (B), which the local law enforcement entity wishes to have detained prior to a detention hearing before the Family Court; or
2. ordered to be taken into custody and detained by the Family Court or other lawful authority; or

MEMORANDUM OF AGREEMENT

PAGE 2

3. pending waiver or juveniles (16 and below) who have been waived to the Court of General Sessions to be tried as adults; or
4. 16 years old and charged as an adult with committing a Category A-D felony.

Acceptance and retention of detainees in its Juvenile Detention Center will be on a space available basis and will be in accordance with admission and detention criteria established by DJJ. However, City of Cayce agrees to remove any detainees accepted and detained under criteria 4 above, on or within one week after that detainee's 17th birthday.

City of Cayce agrees to assign an open Purchase Order Number N/A, to be effective from July 1, 2015 to June 30, 2016.

The per diem rate for detention which is to be paid by "the governing body of the law enforcement agency having original jurisdiction where the offense occurred," is \$50.00 per 24-hour day. (Detention periods of between from 1 to 23 hours shall be charged as a ½ day charge of \$25.). Payments to DJJ are to be made on a monthly basis as the costs accrue.

DJJ agrees to bill City of Cayce on a monthly basis; said bills to be sent on or before the 15th day of the month after the month where the costs are incurred, with payment to be made on or before the first (1st) day of the following month. Additionally, DJJ agrees to periodically provide City of Cayce with a report on City of Cayce's use of the DJJ Detention Facility. This report will reflect the status of juveniles being detained for periods greater than 30 days.

The "local law enforcement agency having jurisdiction where the offense was committed" shall be responsible for transporting all juveniles to and from DJJ's Juvenile Detention Center. However, a local law enforcement entity may enter into agreements with other local law enforcement agencies or other entities for transporting of a juvenile to and from DJJ's Juvenile Detention Center and the fact that a particular local law enforcement agency or entity transports a juvenile to or from DJJ shall not be determinative as to which law enforcement agency has jurisdiction over the offense committed or necessarily obligate the governing board of the transporting entity to pay for the cost of that juvenile's detention. (Insert Copy A below)

In accordance with Act #571 of 1990, relating to Juvenile Detention and consistent with the criteria outlined in DJJ Community Services Policies and Procedures (DJJ Detention Screening Process; Policy Number F-7.0), no juvenile shall be placed in and/or transported to, a DJJ detention facility until law enforcement has notified DJJ and DJJ has conducted a detention screening, or until a Family Court Judge or other judicial official, has determined that placement in secure detention is appropriate.

— Copy A - DJJ shall be responsible for transporting juveniles to and from its Juvenile Detention Center in Columbia and any staff secure or community residence placement to which it assigns a juvenile detainee.

MEMORANDUM OF AGREEMENT

PAGE 3

City of Cayce shall provide the DJJ Juvenile Detention Center with all relevant information pertaining to the juvenile, including medical history/limitations/pre-existing conditions, known psychological and psychiatric problems, charges pending before the court, and completed screening or detention forms if such records or information are in the possession of, or otherwise known to, the transporting law enforcement agency.

DJJ's Juvenile Detention Center shall have the right to refuse admission when a juvenile is presented for placement without an appropriate detention order signed by the Court or detention referral papers, completed and signed by a DJJ employee or screening agent. DJJ's Juvenile Detention Center shall also have the right to refuse admission when a juvenile is deemed inappropriate by the Center for placement due to psychological/psychiatric problems, age, history, not meeting referral/admissions criteria, indications of alcohol or other drug intoxication, medical condition which requires emergency or immediate medical care or treatment or for any other reason which puts the Center at risk, should such a juvenile be accepted.

~~DJJ shall not be financially responsible for the cost of medical care provided to a juvenile detained in its juvenile detention center for any injury, illness, condition, or medical need that pre-existed the juvenile's admission to its Detention Center.~~

Detention services provided by DJJ shall commence upon execution of this contract and terminate, unless this contract is reauthorized and renewed, on July 1, 2016. Either party may cancel this agreement upon thirty (30) days' written notice.

Sums paid or payable under this contract shall not exceed \$ 4,000 for fiscal year 2015-2016 as determined by both parties. However, if juveniles continue to be presented for secure detention by City of Cayce once the above budgeted amount has been reached, City of Cayce agrees to pay for the cost of any additional detainees as provided for in the paragraph addressing detention rates.

APPROVED:

Administrator/Manager
(or other Authorized Official)



Sylvia Murray, Director
South Carolina Department of Juvenile Justice

Date

July 1, 2015

Date

Memorandum

To: Mayor and Council

From: Mendy Corder, Municipal Clerk
Kara Carmine, Event Committee Staff Liaison

Date: June 23, 2015

Subject: Discussion and Approval of Hospitality Tax Funding Request
for Christmas in Cayce and Carols Along the Riverwalk –
Staff Request

Issue

Council discussion and approval is needed for Staff's request to utilize Hospitality Tax Funds for and Christmas in Cayce and Carols Along the Riverwalk.

Discussion

Cayce staff is requesting to be allowed to utilize up to \$13,000 of Hospitality Tax Funds for Christmas in Cayce and Carols Along the Riverwalk. These events have continued to grow year after year in our City and attract more visitors to this area each year.

Cayce staff is requesting \$10,000 for Christmas in Cayce to begin phasing in new, long lasting LED lights to replace the older lights in the light displays at City Hall.

This year the Events Committee and Cayce Staff are requesting \$3,000 for the Carols Along the Riverwalk event. These funds will be used to add more lights and decorations to the venue, along with a Christmas tree, refreshments, trolley service for the attendees and advertising of the event.

Recommendation

Staff recommends Council approve the Hospitality Tax Fund Request in the amount of \$13,000 for Christmas in Cayce light displays at City Hall and Carols Along the Riverwalk.

MINUTES OF EVENTS COMMITTEE
City of Cayce

Subject	Events Committee			Date/Time	May 14, 2015 at 5:45 PM
Location	Cayce City Hall – Council Chambers				
Attendees					
Event committee	Y/N	GUEST SPEAKERS	Y/N	City Staff	Y/N
Mr. Danny Creamer	Y	Mr. John Banks	Y	Ms. Kara Carmine	Y
Ms. Rachel Scurry	Y			Ms. Mendy Corder	Y
Ms. Cindy Pedersen	Y			Mr. James Denny	N
Mr. Dave Capps	Y				
Ms. Kimberly Christ	Y				
Ms. Brenda Cole	Y				
Ms. Ellen Mancke	Y				
Dr. Jason Munsell	Y				
Ms. Frankie Newman	N				

MINUTES				
No.	Motion	First/Second	References/handouts/notes	
1.	Call to Order	Mr. Danny Creamer, Chair		
2.	Approval of minutes of revised March 2015 and April 2015 meetings	Ms. Brenda Cole– Motion Ms. Rachel Scurry- second	Revised March and April minutes approved.	
	Mendy Corder reported that the Arthritis Foundation Jingle Bell Run wanted to work with the Committee's Carols Along the Riverwalk	The Committee collectively decided to deny the request so as not to set precedence.		
3.	Congaree Bluegrass Festival (CBF) 2015 a. Media /Festival Consultant John Banks	Kara Carmine, Mendy Corder	City staffers Ms. Kara Carmine and Ms. Mendy Corder reiterated their thoughts that City Council would be expecting more from CBF as a result of the Hospitality Funding. Ms. Kara Carmine and Ms. Mendy Corder reported that they had met with 3 possible consultants. None of the other candidates could bring the heart and passion that the staff and committee feel John Banks brings to the CBF. See discussion notes with John Banks below.	

**MINUTES OF EVENTS COMMITTEE
City of Cayce**

	b. Update on Committee Member's Assignments	Committee	Ms. Brenda Cole reported that the Vendor Committee had no report. She will wait to work with John Banks once committee has agreed on a location for the festival. Other members are waiting on the Sponsor and Vendor Brochures to begin recruiting sponsors and vendors.
	c. Subcommittee updates	Subcommittees	Ms. Julie Isom is unwilling to sell the website domain.
4.	Discussion of meeting time change to 5:30	Rachel Scurry - motion, Ellen Mancke - second	A motion to change the by-laws of the Events Committee to change the starting time from 5:45 to 5:30. A second to the motion was made and the motion carried effective June 11, 2015.
5.	Spring guided Nature Tour – Discussion of Assignments	Ms. Ellen Mancke, Ms. Kim Christ, Mr. Dave Capps, Ms. Kara Carmine,	The Guided Nature Tours are scheduled for Saturday, May 16. Ms. Carmine reviewed the volunteer list.
	Carols Along the Riverwalk (CAR) -- Trolley	Ms. Mendy Corder	Announced that the trolley was booked for the CAR event, which will still be held at N Ave this year.
	July meeting	Committee	Decided to hold a July meeting on Thursday, July 16, 5:30 pm.
	Adjournment		Dr. Jason Munsell made the motion to adjourn with a second by Ms. Ellen Mancke.

Discussion /Decision Points wrt John Banks		
No.	Action Item	Decision
1.	Location	Options discussed were Granby Park, the Brickworks and Columbia Speedway. Columbia Speedway
2.	Admission fees	The Committee discussion concerned the idea that a minimal admission fee adds value to an event. Mendy Corder will ask if Council approval is required and the costs of fencing, on-line sales, etc. Ms. Brenda Cole thought it was too late to charge an admission for this year.

MINUTES OF EVENTS COMMITTEE
City of Cayce

		Decision was to charge \$5 per adult, children under 12 have free admission, (if accompanied by an adult)
3.	Exhibitor fees	Exhibitors should not be charged a vendor fee. Examples: Blacksmith, Boots, Quilting, Leather works, Instrument clinics
4.	Vendors	
5.	Alcohol sales	Cindy Pedersen suggested asking a local brewer to make a special craft beer for the CBF
6.	Marketing	1. All agreed that the magnets on the "Free Times" was a good idea. 2. Dr Jason Munsell suggested creating Instagram, Twitter and Pinterest sites 3. Billboard placement was discussed. 4. Mr. John Banks reiterated that we must not market a "mistake" with regards to the current crowd and parking capacity of the CBF. Example: The Food Truck event at the Farmer's Market. 5. Mr. John Banks agreed to begin work on improving the CBF logo.
7.	Children's area	An expanded children's area will be included this year and staffed by paid workers.

Action Items		
No.	Action Item	Owner/ Target Completion Date
1.	Prepare Marketing Plan, logo revision etc.	Mr. John Banks

Next Meetings: Thursday, June 11, 2015 and Thursday, July 16, 2015

**City of Cayce
Committee Appointments/Reappointments
July 7, 2015**

ITEM VII. B.

All open positions will be advertised on the City's website and Facebook page.

COUNCIL ACTION REQUIRED

ZONING BOARD - ONE (1) POSITION

The Zoning Board currently has one open position since Mr. Leo Dryer resigned. The City has received a potential member application from Ms. Robin DiPietro. Her application is attached for Council's review.

CONSOLIDATED BOARD OF APPEALS – FOUR (4) POSITIONS

Members of the Board are appointed by Council. They reviews citizen appeals to ensure building codes, property maintenance codes and fire codes are properly interpreted and implemented fairly. Members who serve on this Board must be either an Engineer, Contractor, Architect or Design Professional.

NO COUNCIL ACTION REQUIRED

The following positions have been postponed by Council until receipt of potential member applications.

ACCOMMODATIONS TAX COMMITTEE – THREE (3) POSITIONS

Ms. Cherelle Davis is no longer employed with the Country Inn & Suites. Ms. Sue Wofford is no longer with Knights Inn. These positions must be filled by someone from the motel industry in Cayce. The staff liaison is currently speaking with motel managers regarding this position. Mr. Peter Fikas is no longer employed with Red Lobster. This position must be filled by someone from the restaurant industry in Cayce.

BEAUTIFICATION BOARD – TWO (2) POSITIONS

Ms. Joanne Wilson resigned from the Board in January. Her resignation letter is attached. The Board has no recommendation at this time. Mr. Joshua Call was removed from the Board in March due to three or more consecutive unexcused absences.

EVENTS COMMITTEE – TWO (2) POSITIONS

Mr. Jay Thompson resigned from the Events Committee in September due to an increased workload. There is also another open position on the Committee since the membership increased from nine members to eleven. There are no recommendations at this time.

PUBLIC SAFETY FOUNDATION – FOUR (4) POSITIONS

At the February 3, 2015 Council Meeting Council approved amendments to the Cayce Public Safety Foundation's Bylaws. In order to ensure that Council is able to recruit more directors to the Foundation, the Foundation Bylaws now read that Council may appoint directors from within the City at large and directors need not be from particular Council districts.

Also, the amended Bylaws state a quorum consists of the number of directors attending a meeting; provided, that in no event shall a quorum consist of fewer than two (2) directors. Therefore any action needed can be taken at each meeting.

**CITY OF CAYCE
POTENTIAL COMMITTEE MEMBER APPLICATION**

AUG - 7 2013



L/M
4-23-14
cc: Michelle
2-5-15

Name: Robin DiPietro

Home Address: [REDACTED] Jessamine Street City, State, Zip Cayce, SC 29033

Telephone [REDACTED] E-Mail Address [REDACTED]

Resident of Cayce: Yes No Number of Years 2

Please indicate the Committee(s) for which you are applying:

- Accommodations Tax Committee Beautification Board Event Committee
 Cayce Housing Authority Museum Commission Planning Commission
 Housing/Constr Board of Appeals Board of Zoning Appeals

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation? Yes No If yes, specify below.

Work Address

Company: University of South Carolina Position Associate Professor of Hospitality Management

Address: _____

City, State, Zip _____ Telephone: _____

Fax: _____ E-Mail: _____

Work Experience: 20 years in the restaurant business (Burger King). 10 years as a college professor teaching Hospitality Mgmt / Service Restaurant Mgmt.

Educational Background: B.S. in Management, MBA 1992 and Ph.D. in Community and Human Resources from University of Nebraska-Lincoln

Membership Information (Professional, Neighborhood and/or Civic Organizations):

Council of Hotel, Restaurant, Institutional Education; National Restaurant Association

Volunteer Work: University Committee - Safety Committee, Faculty Senate; College of Hospitality, Retail, Sports Management Search Committee, Curriculum Committee

Hobbies: Golf, reading, hiking

Return to:

Mandy Corder, Municipal Clerk

City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004

Telephone: 803-550-9557 • Fax: 803-796-9072